



Email: Office@kidszoneadventures.com
Website: www.kidszoneadventures.com

Ofsted Registration

Regulatory Authority: OFSTED

Name of Child:

Child's Date of Birth: Age.....

Name of School:

Any particular needs of child. i.e. any disabilities:

Please state any dietary requirements for your child:

Any allergies/medical conditions:

Name of Parent(s)/Guardian(s):

.....

Address:

.....

.....Postcode.....

Contact Number(s):

Emergency contact number other than Parent(s)/Carer(s):

.....

Address where child is resident (if different):

.....
Access arrangements (if applicable):

Who will bring/collect the child/children:

Who has full parental responsibility of the child

Would you like a Full time space (5 day booking) (Yes/no)

Would you like a Part time space (Less than 5 days) (Yes/no).
(If part time please specify days)

FULL PAYMENT ON APPLICATION (please enquire within for up to date prices)

Breakfast Club

After school Club

Holiday Club
 Everyone active Center

A LATE FEE IS CHARGED FROM 6PM. £1.00 PER MINUTE.

Please advise of late arrival on the work phone line, by 5.30pm.

A deposit of one week in advance is required for each child.
(Standing orders, BAC's and Cheques are only accepted).

Breakfast club only: deposit of £20
After school club: deposit of £60
Holiday Club: deposit of £60
Use of both: £60

(1) The Club Agrees to:

- (a) Care for the child during the contracted hours.
- (b) Comply with all requirements of registration, as laid down by the Regulatory authority (Early Year's directorate, Ofsted) and the Care Standards Act, part 10a.
- (c) Comply with all requirements laid down by his/her insurance company.
- (d) Provide suitable development experiences, appropriate to the age and stage of development of the child named.
- (e) Notify the parent/guardian of any accident or injury occurring whilst the child is at the club.
- (f) Be available to discuss with the parent/guardian(s) the care and development of the child, to be arranged if either parent/guardian(s) or at the request of the after school club, at a mutually convenient time if so required by them.
- (g) To provide the child with drinks as and when required by the child and to provide a pre-packed snack.
- (h) Issue a receipt for payments received.
- (i) Maintain appropriate insurance cover, such as public liability.
- (j) Manage the Child's behaviour, without the use of physical punishment.

(2) The Parent(s)/Guardians agree to:

- (a) Pay the fees on time, as set out above.
- (b) Collect the child on time.
- (c) Provide written notification of any absence.
- (d) Provide necessary information, requested by the club, in connection with his/her registration and notify of any changes to that information.
- (e) Be available to discuss, with the club, the care and development of the child, if so requested by the club, at a mutually convenient time.
- (f) Accept that the club will not use physical punishment in the discipline of children.
- (g) Notify the club of any accident or injury the child may have suffered since the child's previous visit.
- (h) Deposits are non-refundable. This will come into force if payments are not received on time, on a termly basis and if a four week cancellation notice is not submitted.
- (i) If wishing to cancel, you will need to submit and sign, 4 weeks prior to your last day, a 'notification of termination of contract' letter form only emails or phone notices not accepted.
- (j) To cancel a session, you must give at least 48hrs notice (booking fee still applies)
- (k) To book an ad hoc session you must confirm via phone, not via text or email.

1. Termly invoices are issued in advance, with a 14 day period to settle the total balance in full.
2. A late invoice payment charge will be added to your invoice, weekly, every Friday that your invoice remains unpaid. This will be a £3.00 fee.
3. Invoices will be sent via the email addresses you have provided. If you don't receive an invoice by the first Friday of a new term, then please contact the club manager.
4. Payment Method: These are via PayPal (via debit/credit card which will be a direct link via email), Cheque or Standing Order ONLY.
5. We issue receipts with each payment.
6. You will receive termly statements showing payments you have made.
7. Any ad hoc days that are pre-booked, will need to be paid for on the same day, via faster payment or Cheque, by the end of the session.
8. An Annual booking fee of £20.00 per child will be applied to your Invoice. September
9. Deposits are refunded once a*4 week written 'notice of cancellation of contract' is received and *Termly payments have been made, within a 14 day period of time.
10. It is the parents responsibility to pay invoices on time even if they are awaiting tax credits, financial support or childcare vouchers of any kind.

THIS SECTION IS TO BE SIGNED BY ALL PARTIES TO THE CONTRACT.

I have read and understood the contract and agree to its terms.

Parent(s)/Guardian(s) Signature:

Name (Block Capitals):

Date:

Signed on behalf of the Club.

Name (Block capitals).....

Date

ADDITIONAL INFORMATION

We use the information you give to monitor for equal opportunities. It also helps us to make any necessary arrangements to meet any specific needs you may have.

1. Ethnic Group

(Please show which group best describes your ethnic origin).

- Asian or Asian British - Indian
- Asian or Asian British – Pakistani
- Asian or Asian British – Bangladeshi
- Chinese
- Other Asian Background

- Black or Black British – Caribbean
- Black or Black British – African
- Other Black Background

- White – British
- White – Irish
- Other White Background

- Mixed – White & Black Caribbean
- Mixed – White & Black African
- Mixed – White & Asian
- Other Mixed Background

- Other Ethnic Background (please state)
- Not Known
- Prefer Not to State

2. Religion

- Christianity
- Buddhism
- Hinduism
- Islam
- Sikhism

- Other
- None
- Prefer not to state

Photographic permission:

I give permission for To have pictures taken by the club for

- Website
- Social media
- Display work

(Pictures for our website or social media: Twitter, Facebook or Instagram will be side shots and hands, creating artwork. We NEVER use full face shots)

Public Liability Insurance Policy No. Displayed on the clubs notice board.

Issued by: MORTON MICHEL

CHILD PROTECTION STATEMENT

We understand that as registered child carers, at Kidszone adventures we have a duty to safeguard any child entrusted to us and to discuss any concerns about the Child and the parent/carer unless it places us or our families at risk.

Kidszone adventures

If it is apparent that our concerns deserve further investigation we will be obliged to refer the situation to the duty officer of the Local Authority Social Services Department covering the area in which the child lives and to inform the relevant authorities responsible for the registration of after School Club parents will always be informed first.

Parent(s)/Carers signature

Date

PERMISSION FOR US TO SEEK EMERGENCY MEDICAL ASSISTANCE/TREATMENT

I give Kidszone adventures permission to seek EMERGENCY Medical assistance/treatment for my child:

Childs Name

Parent(s)/Carers signature

Date

I Give permission for my child to have face paints during special periods.....